



Healthcare Compliance Officer

Eugene Garrett

Professional summary

Dedicated and detail-oriented healthcare compliance officer with a solid background in healthcare administration. Adept at navigating complex regulatory environments, implementing effective compliance programs, and conducting thorough audits. Excellent communicator with a proven ability to train staff and collaborate with multidisciplinary teams.

Experience

Healthcare Compliance Officer

June 2022 - Now

Tennessee Health Systems / Nashville, TN

- Develop and implement compliance policies and procedures, ensuring alignment with federal and state healthcare regulations.
- Conduct internal audits and risk assessments to identify potential compliance issues and recommend corrective actions.
- Collaborate with clinical and administrative staff to ensure understanding and adherence to compliance standards.
- Prepare and present detailed compliance reports to senior management and regulatory agencies.
- Deliver training programs on compliance-related topics to interns.

Healthcare Administration Intern

May 2021 - August 2021

Vanderbilt University Medical Center / Nashville, TN

- Contributed to the creation and execution of healthcare administration policies and procedures.
- Supported compliance team in conducting audits and preparing compliance documentation.
- Monitored changes in healthcare regulations and updated internal procedures accordingly.
- Assisted in the preparation of compliance training materials and presentations.

Certifications

Certified in Healthcare Compliance

2022 - Now

HCCA

Certified Healthcare Administrative Professional

2021 - Now

State of Tennessee

📞 909-553-6916

✉ eugene-garrett@email.com

📍 Nashville, TN

Education

Master of Healthcare Administration

2020 - 2022

University of Tennessee - Knoxville

Bachelor of Science in Business Administration

2016 - 2020

Middle Tennessee State University

Murfreesboro, TN

Skills

Healthcare Compliance ◆◆◆◆◆

Regulatory Audits ◆◆◆◆◆

Risk Management ◆◆◆◆◆

Policy Development ◆◆◆◆◆

Interpersonal Communication ◆◆◆◆◆

Analytical Thinking ◆◆◆◆◆

Problem-Solving ◆◆◆◆◆

Report Writing ◆◆◆◆◆